

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

January 11, 2024

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education  
From: Monifa B. McKnight, Superintendent of Schools  
Subject: Procurement Contracts of \$25,000 or More



WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore it be

Resolved, That having been duly advertised, the following contracts be awarded to the most responsive and responsible bidders or offerors meeting specifications as follows:

- |          |   |           |
|----------|---|-----------|
| AER-2223 | Reconditioning of Athletic Equipment and Helmet Recertification<br>Responsible Office: Office of Well-Being, Learning, and Achievement—Department of Athletics<br>Description: This is a bridge contract through Charles County Public Schools for the reconditioning and recertification of athletic equipment, especially football helmets. |           |
|          | <u>Awardee:</u><br>All American Sports Corp., dba Riddell, North Ridgeville, Ohio   | \$145,000 |
| 1143.5   | Voluntary Defined Contribution Manager—Extension<br>Responsible Office: Office of Finance—Division of Investments<br>Description: Extension of the contract with Fidelity Investments to provide administrative services for tax sheltered savings and defined contribution retirement savings plans for eligible employees                   |           |
|          | <u>Awardee:</u><br>Fidelity Investments, Boston Massachusetts   | \$0       |

20FS1	<p>Fresh Farm Products  Responsible Office: Office of District Operations—Department of Materials Management—Division of Food and Nutrition Services  Description: This is a bridge contract through Frederick County Public Schools for fresh produce used in the school meals program. The fruits and vegetables are locally sourced. Montgomery County Public Schools (MCPS) has been awarded a grant that will be used to fund this contract.</p> <p><u>Awardee:</u>  Moon Valley Farm, Woodsboro, Maryland</p>	\$200,000
2015-42	<p>Furniture (office, school, library, etc.) and Equipment—Extension  Responsible Office: Office of District Operations—Department of Materials Management  Description: Extension of a bridge contract through Howard County, Maryland Office of Purchasing, for the purchase of furniture for new and modernized schools, and replacement of office furniture for existing schools.</p> <p><u>Awardee:</u> (See note on page 5)  Douron, Inc., * Owings Mills, Maryland</p>	\$990,000
4112.8	<p>Batteries  Responsible Office: Office of District Operations—Department of Materials Management  Description: New contract for the purchase of batteries used in consumer electronics and stocked in the Department of Materials Management warehouse</p> <p><u>Awardee:</u>  C.N. Robinson Lighting Supply Co., Baltimore, Maryland</p>	\$50,000
4121.20	<p>Office Papers, Virgin &amp; Recycled  Responsible Office: Office of District Operations—Department of Materials Management  Description: This is a supplement for the addition of a supplier to be utilized by the MCPS print shop for the purchase of office papers to issue copies for schools and offices. No additional funding approval is needed.</p> <p><u>Awardee:</u>  TSRC, Inc., dba Frank Parsons, Ashland, Virginia</p>	\$0

4321.1	<p>Web-Based Safety Training—Extension  Responsible Office: Office of Systemwide Safety and Emergency Management  Description: Annual contract extension for the purchase of online school/office safety training courses utilized across the district</p> <p><u>Awardee:</u>  Scenario Learning, LLC, dba Vector Solutions, Tampa, Florida</p>	\$74,700
4347.3	<p>Student Photography Services for Montgomery County Public Schools  Responsible Office: Office of District Operations—Department of Materials Management  Description: This is a new annual contract for student photography services. This list contains prequalified offerors/suppliers for photography services in schools. Schools are allowed to select their photography provider from this list.</p> <p><u>Awardees:</u> (See note on page 5)  Barksdale School Portraits, LLC, Aston, Pennsylvania  Cady Studios, LLC, Alpharetta, Georgia  Commonwealth Imaging, dba Classic Photography &amp; Imaging, Elkridge, Maryland  F. Paul Galeone Photographers, Inc.,* dba Galeone Photographers and Color Lab, Cockeysville, Maryland  Freed Photography, Inc., Bethesda, Maryland  Jason A. Johnson, dba Little Red School House Photograh, Forest Hill, Maryland  Nationwide Studios, Inc., dba Legacy Studios, Hendersonville, Tennessee  School Pictures, Inc.,* Columbia, Maryland  Shutterfly Holdings, Inc., dba Shutterfly Lifetouch, LLC, San Jose, California  Victor O’Neill Studios, Chantilly, Virginia  Walsworth Publishing Company, Inc., Marcelline, Missouri</p> <p>Total</p>	\$0

4885.3	<p>Summer RISE Banquet Responsible Office: Office of the Chief of Staff—Department of Partnerships Description: This is a contract for the use of Marriott Conference Center to host the end-of-year Summer RISE Program. This is the only enclosed space that can accommodate 1,000 attendees of MCPS students, hosts, MCPS staff, community leaders, and representatives centered locally in Montgomery County.</p> <p><u>Awardee:</u> Marriott Hotel Services, Inc., North Bethesda, Maryland</p>	\$48,106
4914.1	<p>Structured Literacy—Extension Responsible Offices: Office of the Chief Academic Officer—Office of Special Education Description: Extension of the contract with the Institute for Multi-Sensory Education, LLC, who provides comprehensive training in the Orton-Gillingham method for students needing intensive support in phonics</p> <p><u>Awardee:</u> Institute for Multi-Sensory Education, LLC, Southfield, Michigan</p>	\$110,400
4938.1	<p>School-Based In-Person and Virtual Mental Health Therapeutic Services Responsible Offices: Office of School Support and Well-Being—Office of Well-Being, Learning, and Achievement Description: Request for additional funds under Request for Proposal 4938.1 for the International Admissions and Enrollment Department to provide school-based mental health services to our enrolled homeless students.</p> <p><u>Awardee:</u> Jewish Social Service Agency, Rockville, Maryland</p>	\$737,802

7004.15	<p>Audio and Visual Equipment and Supplies—Extension                  Responsible Office: Office of Strategic Initiatives—Department of Infrastructure and Operations                  Description: This is an extension of the annual contract for the purchase of audio and visual equipment and supplies for MCPS.</p> <p><u>Awardees:</u>                  Adorama, Inc., New York, New York                  B &amp; H Foto &amp; Electronics Corp., New York, New York                  Nicholas Pipino &amp; Associates Inc., Jessup, Maryland                  Scott Electric, Greensburg, Pennsylvania                  W.B. Hunt, Inc., Melrose, Massachusetts                  Total</p>	\$500,000
7050.12	<p>Photographic Equipment and Supplies                  Responsible Office: Office of Curriculum and Instructional Programs—Department of Pre-K–12 Curriculum                  Description: This is a new annual contact for the purchase of photographic equipment and supplies.</p> <p><u>Awardees:</u>                  Service Photo Supply, Inc., Baltimore, Maryland                  W.B. Hunt Co. Inc., Melrose, Massachusetts                  Total</p>	\$211,462
TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE		\$3,067,470

\* Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals were obtained and evaluated by the Division of Procurement, Office of Finance, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Division of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency [database](#) on the Montgomery County Public Schools website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

MBM:MBH:RR:amd

Attachment

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BID No.	BID NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
AER-2223	Reconditioning of Athletic Equipment and Helmet Recertification	Bridge contract through Charles County Public Schools					
1143.5	Voluntary Defined Contribution Manager—Extension	18	0	6	0	1	0
20FS1	Farm Fresh Products	Bridge contract through Frederick County Public Schools					
2015-42	Furniture (office, school, library, etc.) and Equipment—Extension	Bridge contract through Howard County, Maryland Office of Purchasing					
4112.8	Batteries	27	17	12	2	1	0
4121.20	Office Papers, Virgin & Recycled	7	1	7	1	1	0
4321.1	Web-Based Safety Training—Extension	N/A					
4347.3	Student Photography Services for Montgomery County Public Schools	26	2	13	2	11	2
4885.3	Summer RISE Banquet	N/A					
4914.1	Structured Literacy—Extension	12	2	5	0	1	0
4938.1	School-Based In-Person and Virtual Mental Health Therapeutic Services	22	7	5	1	1	0
7004.15	Audio and Visual Equipment and Supplies—Extension	39	8	6	0	5	0
7050.12	Photographic Equipment and Supplies	10	1	2	0	2	0
7195.4	Computer Supplies—Extension	29	16	8	4	4	3
9472.1	Emergency Responder 2-Way Radio Amplification System	19	2	3	0	3	0
9706.4	Athletic Grass Field Maintenance at Various Locations—Extension	19	2	8	1	9	2